



Advanced Standing Request for Work Process Hours

Up to 500 hours can be credited at the time of registration if supported by the employer.
 This is to document work skills in place at the time of joining the Apprenticeship Program.

CDA Competency Areas	Daily Activities	Hours
I. Planning a Safe, Healthy Learning Environment		
II. To Advance Children's Physical and Intellectual Development		
III. To Advance Children's Social and Emotional Development		
IV. Positive and Productive Relationships with Families		
V. Strategies to Manage an Effective Program		
VI. Maintaining a Commitment To Professionalism		
VII. Observing and Recording Children's Behavior		
VIII. Principles of Child Growth and Development		
Name of Apprentice	Total Number of Work Process Hours Requested=	
Sponsor Signature	Name of Child Care Program	Date
VCCICC Signature	Title	Date